

JOB POSTING

WESTERN CONNECTICUT MENTAL HEALTH NETWORK

HEAD NURSE – BILINGUAL/SPANISH

Position Number – WC101748

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Location: Western Connecticut Mental Health Network – Waterbury Area
Program/Unit: Access Center/Mobile Crisis
Shift/Schedule/Hours: 1st Shift – Monday-Friday – 8:00 a.m.-4:30 p.m. – Every Other Weekend
Hourly Salary: \$30.49
Posting Date: May 9, 2012 **Closing Date:** May 15, 2012

Duties may include but not limited to: Member of an interdisciplinary team who is responsible for performing intake services, psychiatric evaluations and crisis interventions in the community and at other agencies, ability to evaluate and act in crisis situations, communicate and exchange pertinent information about individuals in crisis with providers and case managers, i.e. medication orders, crisis alert or risk prevention; performs risk assessment; participates in meetings; maintains accurate, up to date medical records; provide triage for walk in referrals, provide supportive counseling, education and referrals to individuals, families and those involved with crisis, in culturally appropriate manner; services include comprehensive assessment and treatment planning, linking and coordinating services, basic computer skills, knowledge of agency policies and procedures, ability to comply with agency attendance and work rule requirements, ability to perform CPR and first aid, current knowledge of safe work practices. Provide recovery oriented practice. Provide data entry and audit billable records. Perform other duties as required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

General Experience and Training: Two (2) years of experience as a Registered Professional Nurse.

Special Experience and Training: One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

Substitution Allowed: A Bachelor's Degree in Nursing may be substituted for the one (1) year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class must possess and retain a Valid Motor Vehicle Operator's License - incumbents in this class may be required to travel.

Bilingual/Spanish required.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. **Therefore, State employees will generally be considered before** applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the Position Number (found on the posting) on the DMHAS Lateral Transfer Request Form (upper right-hand corner) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (Example: Head Nurse applying to a Head Nurse position) Must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates must submit** the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **ALL OTHER APPLICANTS must complete** a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Angela Baker, Human Resources Associate, 203-805-6411
Western Connecticut Mental Health Network
55 West Main Street, Suite 410, Waterbury, CT 06702
Email: Angela.Baker@ct.gov **Fax:** (203) 805-6432

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.